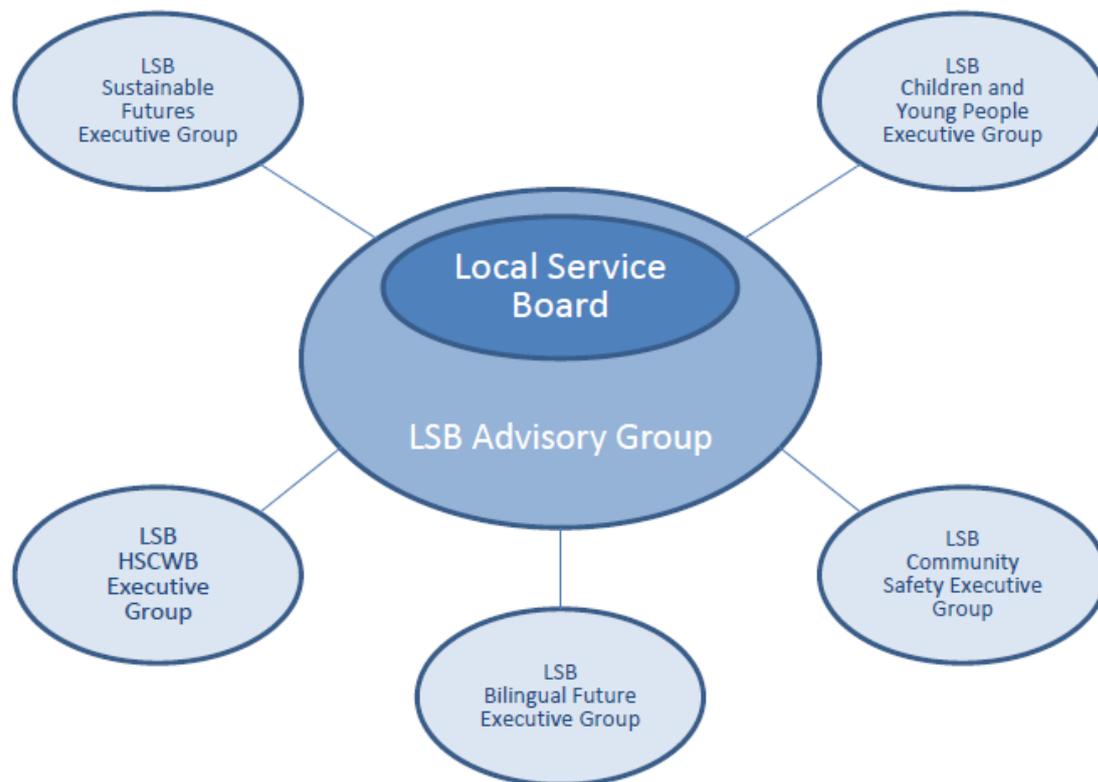


Ceredigion Local Service Board Community Safety Executive Group

Terms of Reference

1. Ceredigion Local Service Board Structure



2. Introduction

In June 2012, Welsh Government published guidance on integrating partnerships and plans. The new guidance is titled 'Shared Purpose – Shared Delivery'. It replaces the Community Strategy, Health Social Care and Wellbeing Strategy, Children and Young People's Plan and the Community Safety Plan. Thus local partnership structures are now streamlined under the clear leadership of the multi-agency Local Service Board (LSB), underpinned by a Single Integrated Plan (SIP).

Nevertheless, a number of statutory duties relating to the joint planning of community safety services remain in force. The LSB has, therefore, decided to retain an Executive Group for Community Safety in order to ensure that these duties are carried out under the auspices of the LSB. The LSB will provide leadership to delegate tasks and responsibilities and to oversee work undertaken by the Executive Group for Community Safety.

The statutory duties referred to above are: The *Crime and Disorder Act 1998* which placed a duty on Local Authorities and the Police to form partnerships to reduce crime and disorder in their respective communities. Membership of these Community Safety Partnerships was further extended by the *Police Reform Act, 2002*, and the *Policing & Crime Act, 2009*, to include Local Health Boards, Police Authorities and Fire and Rescue Services Authorities, and Probation.

3. Role and Responsibilities to the LSB

- 3.1 Receive a strategic lead and be accountable to the Ceredigion Local Service Board and report to it as required;
- 3.2 On behalf of the LSB, seek to achieve better outcomes and improve the well-being of the people of Ceredigion;
- 3.3 Contribute to the development of a Single Integrated Needs Assessment which is the key driver for setting out the needs and well-being of Ceredigion's population.
- 3.4 Contribute to the formulation of LSB priorities to be included in the Single Integrated Plan, as well as designing and delivering actions and targets in relation to these priorities;
- 3.5 Advise the LSB how requirements of national and local strategies, policies and priorities will be best tackled locally;
- 3.6 Provide recommendations to the LSB on arrangements for the joint commissioning of services and sharing of available funding, including core budgets of statutory partners and resource or financial contributions from the voluntary sector;
- 3.7 Regularly monitor and report on delivery against agreed targets relating specifically to the SIP
- 3.8 Delegate tasks to various sub groups /core aim groups or task and finish groups as required and oversee workforce development issues that arise from LSB priorities, service and national and local priorities;
- 3.9 Respond to any recommendations from the LSB, LSB Advisory Group, other LSB Executive Groups and other groups / partnerships.
- 3.10 Ensure that the work of the LSB and that of the LSB Executive Groups is promoted and communicated widely.

4. Objectives / Responsibilities

The Community Safety Executive Group has a statutory responsibility to undertake annual reviews of Crime and Disorder. The purpose of the Review is to become aware of the nature of Crime and Disorder, Anti-Social Behaviour, and the Misuse of Drugs within the County, identify methods of developing and implementing effective action to reduce these problems and direct resources to address them.

5. Governance and Accountability to the LSB

- 5.1 The LSB Executive Group for Community Safety will be responsible to the Ceredigion Local Service Board and through that to their respective organisations. The Chair of the Executive Group will be an Associate member of the Local Service Board. Members of the Executive Group will take responsibility to feedback information to their respective organisations and vice versa.
- 5.2 The members of the Executive Group will represent the decision-makers responsible for the commitment of resources and will approve and commend plans to constituent partners. It will monitor risks and issues.
- 5.3 Each member will retain statutory responsibility for their functions. Governance arrangements will be agreed between the members to address the issue of public accountability and probity as well as satisfying Standing orders and Standing Financial Orders.
- 5.4 Whilst the LSB has the overarching responsibilities for the quality assurance of the work of its executive partnerships, the LSB Executive Group for Community Safety has the lead role in quality assuring its work including monitoring and quality assuring the work of sub/task and finish groups.
- 5.5 The LSB and its constituent groups is not a separately constituted body and therefore its strategies and plans must be approved by County Council and other parent bodies
- 5.6 The work of the Community Safety Executive Group is subject to the scrutiny of the Overview and Scrutiny Co-ordinating Committee of Ceredigion County Council

6. Membership

The Community Safety Executive Group membership currently comprises representatives from the County Council, Police and Police Authority, Hywel Dda Health Board, Fire and Rescue Services, Wales Probation, Ceredigion Youth Offending Service, and Substance Misuse Action Team.