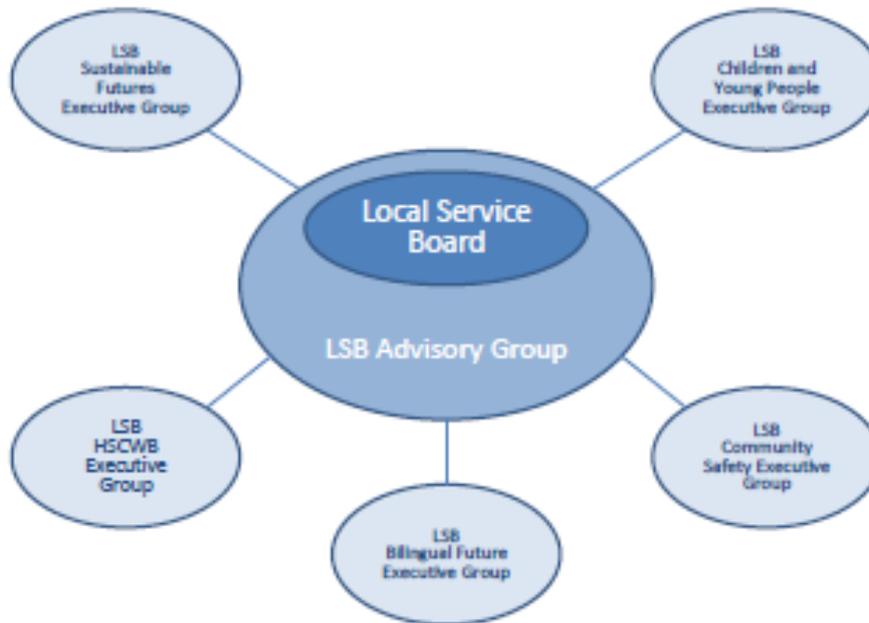


Ceredigion Local Service Board A Bilingual Future Executive Group

Terms of Reference

1. Ceredigion Local Service Board Structure



2. Introduction

In June 2012, Welsh Government published guidance on integrating partnerships and plans. The new guidance is titled 'Shared Purpose – Shared Delivery'. It replaces the Community Strategy, Health Social Care and Wellbeing Strategy, Children and Young People's Plan and the Community Safety Plan. Thus local partnership structures are now streamlined under the clear leadership of the multi-agency Local Service Board (LSB), underpinned by a Single Integrated Plan (SIP).

3. Role and Responsibilities to the LSB

- 3.1 Receive a strategic lead and be accountable to the Ceredigion Local Service Board and report to it as required;

- 3.2 On behalf of the LSB, seek to achieve better outcomes and improve the well-being of the people of Ceredigion;
- 3.3 Contribute to the development of a Single Integrated Needs Assessment which is the key driver for setting out the needs and well-being of Ceredigion's population.
- 3.4 Contribute to the formulation of LSB priorities to be included in the Single Integrated Plan, as well as designing and delivering actions and targets in relation to these priorities;
- 3.5 Advise the LSB how requirements of national and local strategies, policies and priorities will be best tackled locally;
- 3.6 Provide recommendations to the LSB on arrangements for the joint commissioning of services and sharing of available funding, including core budgets of statutory partners and resource or financial contributions from the voluntary sector;
- 3.7 Regularly monitor and report on delivery against agreed targets relating specifically to the SIP
- 3.8 Delegate tasks to various sub groups /core aim groups or task and finish groups as required and oversee workforce development issues that arise from LSB priorities, service and national and local priorities;
- 3.9 Respond to any recommendations from the LSB, LSB Advisory Group, other LSB Executive Groups and other groups / partnerships.
- 3.10 Ensure that the work of the LSB and that of the LSB Executive Group is promoted and communicated widely.

4. Objectives / Responsibilities

- 4.1 Be a forum that allows inclusive discussion on the interests of Welsh.
- 4.2 Be a forum for regular consultation in order to extend community ownership for the Welsh language.
- 4.3 Monitoring the situation of the Welsh language and developments affecting the situation of the Welsh language in order to positively influence.
- 4.4 Forming of a county-wide strategy to support the goal of a bilingual future for Ceredigion.

- 4.5 Be a forum for creating better mutual understanding of the development needs of Welsh in Ceredigion.
- 4.6 Be a forum that facilitates information sharing and fosters collaboration for the benefit of Welsh.
- 4.7 Discuss and agree on priority actions to support and promote the Welsh language.
- 4.8 Be a forum that allows inclusive discussion on the interests of Welsh.
- 4.9 Be a forum for regular consultation in order to extend community ownership for the Welsh language.

5. Governance and Accountability to the LSB

- 5.1 The LSB Executive Group for a Bilingual Future will be responsible to the Ceredigion Local Service Board and through that to their respective organisations. The Chair of the Executive Group will be an Associate member of the Local Service Board. Members of the Executive Partnership will take responsibility to feedback information to their respective organisations and vice versa.
- 5.2 The members of the Executive Group will represent the decision-makers responsible for the commitment of resources and will approve and commend plans to constituent partners. It will monitor risks and issues.
- 5.3 Each member will retain statutory responsibility for their functions. Governance arrangements will be agreed between the member to address the issue of public accountability and probity as well as satisfying Standing orders and Standing Financial Orders.
- 5.4 Whilst the LSB has the overarching responsibilities for the quality assurance of the work of its executive groups, the LSB Executive Group for a Bilingual Future has the lead role in quality assuring its work including monitoring and quality assuring the work of sub/task and finish groups.
- 5.5 The LSB and its constituent groups is not a separately constituted body and therefore its strategies and plans must be approved by each parent body.
- 5.6 The work of the Bilingual Future Executive Group is subject to the scrutiny of the Overview and Scrutiny Co-ordinating Committee of Ceredigion County Council.